

Elena Alexandra Robu

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First year Television and Film Production Undergraduate student at University of Portsmouth with experience in event organising and video editing seeking for a job in the Industry. Great communication and teamworking skills can represent an advantage for you Company.

EDUCATION AND QUALIFICATIONS

University of Portsmouth Television and Film Production Sep 2014 – May 2018

- Studying units like “Editing” and “Shooting Techniques” gives me the opportunity to develop the ability to work flexibly and independently with self-discipline and self-direction.
- Dealing with small production tasks (such as shooting a short documentary/film) helps me to gain project management skills, including financial awareness and the ability to work to a deadline.
- Having to analyse films during the lectures like “Meaning and Representation” or “Film Form and Narratives” gives me the opportunity to develop a keen eye for detail and a critical mind and also to gain communication skills and the ability to present an argument.

“Iulia Hasdeu” National College Humanities – English language bilingual Sep 2010 – June 2014

- Romanian Bacalaureate (9.10 out of 10) in Romanian Literature (8.50 out of 10), History (9.10 out of 10) and Sociology (9.70 out of 10)

EMPLOYMENT EXPERIENCE

Emixef Group, Bucharest Junior Online Editor Sep 2012 – Feb 2014

“Trasnitii” is a Romanian entertainment show broadcasted on PrimaTV

- Worked as part of a team to ingest the raw and import it in the editing software (Adobe Premiere Pro), synchronize it and do the pre-editing.
- Being organised and professional gave me the opportunity to continue working in this field.
- Dealt with technical problems such as unplugged devices or software errors.
- Developed problem solving skills and multitasking abilities.

“Mondenii Show” is another Romanian entertainment show also broadcasted on PrimaTV

- Worked with the Editor to ingest the raw and import it in the editing software (Avid Media Composer), synchronize it and do the pre-editing.
- Constantly collaborating with the director, camera operators and the rest of the filming team.
- Developed excellent communication and time-management skills.
- Shown an astonishing curiosity and learning abilities by spending much time on the sets after finishing my tasks in order to find out more about production process.

VOLUNTARY WORK EXPERIENCE

Lume Buna, Bucharest

Volunteer

Sep 2010 – Jul 2011

“Magia Sarbatorilor” (“Holiday Magic”) – Dec 2010 – fundraising and presents-giving for children with disabilities at ‘Special School No. 1, Bucharest’.

- Being the coordinator of a small team in this project gave me the opportunity to improve my team-working and leadership skills.
- Managed to organise the whole event and keep everything in order helped me to gain stress resistance and to improve my communication skills
- Worked directly with children with disabilities helped me to gain creativity and adaptable approach.

“Se Poate!” (“It’s possible!”) – Nov 2010 - motivational session for teenagers studying in four big high schools in Bucharest.

- Being event organiser and working as part of a team for this project helped me to gain excellent organisational skills and attention to detail.
- Managed to ensure the smooth and efficient running of the event.
- Dealt with technical and organisational problems helped me to gain problem-solving skills and ability to work under pressure.

Mask Theatre, Bucharest

Volunteer

June 2013

International Festival of Living Statues – June 2013 – international festival of living statues and pantomime.

- Constantly collaborating with the technical director to ensure the smooth and correct running of the performance.
- Developed excellent time-management and communication skills.
- Shown a positive and proactive attitude.

OTHER QUALIFICATIONS

- French (DELFB1) – French Institute of Bucharest – May 2014
- English (IELTS) – British Council, Bucharest – Apr 2014
- Computer skills (ECDL) – ECDL Romania – Feb 2014 - Mar 2014
- Television courses – PROEDUS, Bucharest City Hall – Jan 2014 – Apr 2014
- Debating courses (“Debate Your Way!”) – AIESEC Bucharest – Feb 2012 – Mar 2012

REFEREES AVAILABLE ON REQUEST